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| <b>Meeting Title</b>       | <b>January Child Welfare Collaborative Meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Date</b>                | January 8, 2019                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Time and Location</b>   | 9:00 a.m. – 10:30 a.m., Room 134 One Davis Square                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Meeting Facilitator</b> | Jeremiah Samples                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>Note Taker</b>          | Courtney Rombow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Attendees</b>           | <p><b>DHHR:</b> Kent Nowviskie, Laura Barno, Jeremiah Samples, Jeff Wiseman, Linda Watts, Cindy Beane, Janie Cole, Jim Weekley, Amy Lawson Booth, Vicki Cunningham, Christina Mullins, Elliott Birckhead, Nancy Sullivan</p> <p><b>Stakeholders:</b> Annie Otto, Rhonda Edmunds, Renee Bradley, Susan Fry, Linda Gibson, Tracy Bush, Jo Dee Gottlieb, Tammy Rizzio, Louann Petts, Sara Murray, Kat Stoll, Rita Brown, Katrina Harman, Sam Hickman, Andrea Darr, Betty Rivard, Steve Tuck, Gayle Higgins, Melody Plumley, Olivia Myers, Kelli Caseman, Sharon Carte, Brenda Hoylman, Cindy Largent Hill</p> <p><b>BerryDunn:</b> Meagan Shelton, Courtney Rombow, Lauren McTear</p> |

### Agenda Items

| <b>Item #</b> | <b>Topic and Description</b>                                              | <b>Responsible</b>            |
|---------------|---------------------------------------------------------------------------|-------------------------------|
| 1.            | Welcome and Introductory Remarks                                          | Jeremiah Samples              |
| 2.            | Child Welfare Reform Updates – Family First                               | Laura Barno<br>Cammie Chapman |
| 3.            | Child Welfare Reform Updates – Serious Emotional Disturbance (SED) Waiver | Cindy Beane                   |
| 4.            | Child Welfare Reform Updates – Coordinated Care Management (CCM)          | Jeff Wiseman                  |
| 5.            | Child Welfare Reform Update – Child Protective Services (CPS) Workforce   | Linda Watts                   |
| 6.            | 2019 Regular Legislative Session                                          | Jeremiah Samples              |
| 7.            | Open Discussion                                                           | All                           |
| 8.            | Next Steps                                                                | Jeremiah Samples              |

**Action Items**

- Commissioner Watts will review the MDT process for areas of improvement.
- Commissioner Watts will contact Rita Brown to discuss the issue of expiring licenses for CPS workers.

**Meeting Notes**

| Item # | Topic and Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| 1.     | Welcome and Introductory Remarks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 2.     | <p>Child Welfare Reform Updates – Family First</p> <ul style="list-style-type: none"> <li>• Laura Barno informed the group that she is continuing residential care workgroup meetings. She disclosed that the Children’s Bureau (CB) has clarified that the 12 services included in the Family First Prevention Services Act (FFPSA) are still to be reviewed and are not guaranteed for inclusion. She explained that information confirming what services are in the clearinghouse, along with evidentiary standards, are not expected to be released until May 2019. She added that the Administration of Children and Families (ACF) will not be reviewing new services for the clearinghouse until late summer 2019.</li> <li>• Laura mentioned that Commissioner Christina Mullins is in the process of completing a population study to review what services are already offered. <ul style="list-style-type: none"> <li>○ Steve Tuck asked for more details regarding that study.</li> <li>○ Laura shared that the study will look at foster care participants’ lifetime interactions with Medicaid, Emergency Medical Services (EMS), corrections, Birth to Three, home visiting services, birth defects, etc. She pointed out that this data can be used to determine what preventions can be put in place to intervene before children become involved with CPS.</li> </ul> </li> <li>• Betty Rivard asked what public involvement there is regarding FFPSA. <ul style="list-style-type: none"> <li>○ Laura replied that the Department of Health and Human Resources (DHHR) is federally required to involve stakeholders. She added that there are workgroups being held.</li> <li>○ Deputy Secretary Jeremiah Samples noted that the collaborative meetings are the forum for sharing information and asked if there was specific information Betty would like shared.</li> <li>○ Betty responded that it would be helpful to see a structure of workgroups and to see what materials have been made available by the federal government. She added that she would prefer information</li> </ul> </li> </ul> |

| Item # | Topic and Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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|        | <p>be shared on a website. She indicated she would like a better understanding so she is able to pass information to legislators.</p> <ul style="list-style-type: none"> <li>○ Deputy Secretary Samples said there are House committee hearings being held on Wednesday, January 9, 2019, and that FFPSA, CCM, and CPS will all be discussed. He said there is a new committee in the House that will focus on children’s issues. He noted that DHHR will consider establishing a website to share information, meeting notes, federal guidance received, studies, and workgroups.</li> <li>○ Deputy Secretary Samples indicated that DHHR has asked residential providers to develop their own gap analyses and make recommendations.</li> <li>○ Laura said it would take years to transition all children into the new system.</li> </ul> <ul style="list-style-type: none"> <li>● Cindy Largent Hill shared that the judicial branch uses out-of-home care as the primary go-to. <ul style="list-style-type: none"> <li>○ Deputy Secretary Samples asked if it would be helpful for judges to see research done on congregate care, and stated that it would be beneficial for judges to be given other placement options.</li> <li>○ Laura said FFPSA is a tool to enable DHHR’s ultimate vision of reduced placements. She shared that there are other initiatives in progress as well, such as the SED waiver and Safe at Home.</li> <li>○ Cindy said judges need to know what their options are with FFPSA. <ul style="list-style-type: none"> <li>▪ Laura said it is difficult to get messaging out when there are so many unknowns.</li> </ul> </li> <li>○ Cindy said many times the attorney represents that out-of-home placement is the only option.</li> <li>○ Deputy Secretary Samples suggested that improvements be made in case planning as well. He shared that some CPS workers are currently completing two case plans (old and new versions).</li> <li>○ Commissioner Linda Watts responded that the case plans were developed with the Court Improvement Program (CIP) to ensure they met all requirements. She added that multidisciplinary team (MDT) involvement is sporadic and should be reevaluated. <ul style="list-style-type: none"> <li>▪ <b>ACTION ITEM: Commissioner Watts will review the MDT process for areas of improvement.</b></li> </ul> </li> <li>○ Betty asked if data could be gathered in areas where MDTs are working effectively, and stated that information would be helpful.</li> </ul> </li> </ul> |

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|        | <ul style="list-style-type: none"> <li>▪ Commissioner Watts indicated the Bureau for Children and Families (BCF) could consider a survey to gather information about MDTs.</li> <li>▪ Laura replied that it would be difficult to measure success if self-reported.</li> <li>▪ Cindy said the judicial branch was given the task of reviewing MDTs to determine why providers were not involved and at court. She said Brenda Hoylman, Gabe Connelly, and Linda Gibson are working on that task. She said initiating conversations with regional directors might be the best way to get accurate information. She expressed that there are a lot of new judges, which offers an opportunity for training. She suggested judges need to require an MDT.               <ul style="list-style-type: none"> <li>• Deputy Secretary Samples asked if Cindy would report information found back to the meeting group.</li> <li>• Cindy agreed to share this information as it becomes available.</li> </ul> </li> <li>• Commissioner Watts indicated the community collaborative has shifted from what it initially was.               <ul style="list-style-type: none"> <li>○ Amy Booth suggested that the group listen to Associate Commissioner Jerry Milner’s presentation to get a sense of his goals.</li> <li>○ Laura explained that Associate Commissioner Milner’s focus is primary prevention.</li> <li>○ Betty suggested having one process to serve children in need and parents who are struggling.</li> <li>○ Amy said DHHR collaboration efforts have improved, but there is opportunity with FFPSA to bring agencies together to serve children and serve families with substance abuse issues at the same time.</li> </ul> </li> </ul> |
| 3.     | <p>Child Welfare Reform Updates – SED Waiver</p> <ul style="list-style-type: none"> <li>• Commissioner Cynthia Beane said Medicaid is looking at the full continuum of care that began with the substance use disorder (SUD) waiver. She said many of the children who will fit into the SED waiver have parents with SUD issues, so the waivers go hand in hand. She noted families need early intervention to avoid placement. She said her team has determined the top six services and is working with BCF. She said her team is currently working on defining services, and as those definitions are crafted, they will be shared with the group. She noted that her team is developing the waiver application</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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|        | <p>that will be shared publicly for comments. She added that the Bureau for Medical Services (BMS) is in contact with federal partners and Centers for Medicare &amp; Medicaid Services (CMS) to ensure no barriers arise.</p> <ul style="list-style-type: none"> <li>• Deputy Secretary Samples said this waiver is a game changer in terms of services available for children in the State of West Virginia (the State).</li> <li>• Steve asked about the potential number of candidates for the waiver. <ul style="list-style-type: none"> <li>○ Commissioner Beane indicated that preliminary numbers are around 3,000, but that number could increase.</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 4.     | <p>Child Welfare Reform Updates – CCM</p> <ul style="list-style-type: none"> <li>• Jeff Wiseman said DHHR is transitioning the foster care population to a managed care organization (MCO). He said he would email several documents this evening for comment. He noted he has a small window during which he can accept feedback.</li> <li>• Deputy Secretary Samples clarified that DHHR is requesting feedback on details such as specific functional items the MCO should handle. He noted there have been many previous opportunities for public feedback.</li> <li>• Gayle Higgins asked what the timeframe is for issuing a request for proposals (RFP). <ul style="list-style-type: none"> <li>○ Jeff said there are still steps to take with purchasing, but an estimate would be at least March 2019.</li> </ul> </li> <li>• Kelli Caseman asked how long Jeff expects to allow for feedback. <ul style="list-style-type: none"> <li>○ Jeff indicated 10 days would be preferable.</li> <li>○ Betty asked if the deadline could be extended to gain feedback from foster parents. <ul style="list-style-type: none"> <li>▪ Deputy Secretary Samples asked how much additional time Betty is requesting.</li> </ul> </li> <li>○ Laura asked if there are drastic changes from the last version of the document. <ul style="list-style-type: none"> <li>▪ Deputy Secretary Samples said there is substantially more volume and data than the last round, but the document involves the same concepts.</li> </ul> </li> <li>○ Betty asked for a 30-day window for comment and asked if there was any more opportunity to protest the change to an MCO. She mentioned she disagrees with DHHR as to what the crisis is in the State. She added that she has submitted 35 questions regarding the MCO transition and has not received responses yet.</li> </ul> </li> </ul> |

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|        | <ul style="list-style-type: none"> <li>○ Deputy Secretary Samples offered to consider expanding the timeframe for review and asked for the opinions of others.               <ul style="list-style-type: none"> <li>▪ Commissioner Beane said suggestions regarding particular services the MCO should cover would be most helpful.</li> <li>▪ Kelli agreed that she would prefer a 30-day window for review.</li> </ul> </li> <li>○ Commissioner Watts noted that not only children in custody will be affected by this change; children post-adoption (who many times have trauma issues) will also benefit from this.</li> <li>○ Sam asked if that total population is specified in the RFP.               <ul style="list-style-type: none"> <li>▪ Jeff said yes.</li> <li>▪ Sam asked what that number would be.                   <ul style="list-style-type: none"> <li>• Jeff estimated 17,000.</li> </ul> </li> <li>▪ Sam asked if the performance measures are specific.                   <ul style="list-style-type: none"> <li>• Jeff said some are, and that is a section he would like feedback on. He added that he would like feedback on all data-related sections.</li> </ul> </li> <li>▪ Sam asked what the timeframe is because DHHR is opening the RFP to MCOs that are not currently operating in the State.                   <ul style="list-style-type: none"> <li>• Jeff said that at least three MOCs have expressed interest but they will have to complete the application process.</li> </ul> </li> <li>▪ Sam asked if this would require a State Plan amendment.                   <ul style="list-style-type: none"> <li>• Commissioner Beane said no.</li> </ul> </li> </ul> </li> </ul> |
| 5.     | <p>Child Welfare Reform Updates – CPS Workforce</p> <ul style="list-style-type: none"> <li>• Commissioner Watts said BCF is continuing to focus on improving salaries with sign-on incentives in 15 counties, along with retention raises at two and five years. She said BCF is also looking at salaries for CPS workers compared to other states and how to make DHHR more marketable because workers are commonly lost to border states. She mentioned a major focus is working with the Division of Personnel (DOP) to expedite CPS packets. She noted that BCF is not allowing any BCF office get below 20% vacancy rate. She said BCF is also working with CB and the Federal Capacity Center on retention efforts. She expressed that BCF is working on</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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|        | <p>improving the work environment, mentoring, preparing for court, etc. She noted these efforts have not been implemented statewide yet.</p> <ul style="list-style-type: none"> <li>• Betty asked what the minimum turnaround time is for CPS packets. <ul style="list-style-type: none"> <li>○ Commissioner Watts said three weeks.</li> </ul> </li> <li>• Betty mentioned that in an interim committee meeting in December 2018, Secretary Bill Crouch supported removing licensing requirements for DHHR staff because it is a barrier to staff. She indicated she does not support this idea and asked if there is any data that can be shared on this issue and if there are any interventions in progress. <ul style="list-style-type: none"> <li>○ Commissioner Watts said BCF is working on the issue and there is an effort to have a presence at social work programs at the colleges and universities. She added that BCF is also working with the West Virginia Social Work Education Consortium.</li> <li>○ Sam pointed out that he has been told it was difficult to get DHHR to speak to a class.</li> <li>○ Commissioner Watts said BCF would continue reaching out to the colleges and universities.</li> <li>○ Amy mentioned that historically, BCF has hired students as temporary workers to fulfill self-study hours. She noted that adding that type of program into the curriculum would be helpful.</li> </ul> </li> <li>• Cindy Largent Hill indicated morale is down. <ul style="list-style-type: none"> <li>○ Commissioner Watts noted that all child welfare workers recently received a raise, and that the turnover rate for CPS has improved.</li> </ul> </li> <li>• Rita Brown asked about the barriers to licensing. <ul style="list-style-type: none"> <li>○ Deputy Secretary Samples said that 290 CPS workers are in a DHHR training program, and 59 of those will be unable to practice beginning June 2019.</li> <li>○ Betty asked what the barriers to licensing are.</li> <li>○ Commissioner Watts said originally, there was an understanding that there would be a restricted provisional license, but that type of license never came to exist. She added that all individuals with a nonrelated degree or related degree without college courses are unable to test under the provisional license. She said BCF is addressing this issue. She said many individuals hold a related degree but chosen to complete DHHR training instead of college courses due to hardships that attending college courses caused. She</li> </ul> </li> </ul> |

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|        | <p>noted that some of these workers have six to seven years of experience.</p> <ul style="list-style-type: none"> <li>○ Rita expressed that the social work board has legal teams looking at expanding the time period and that the board is working with DHHR to create alternate testing. She asked that Commissioner Watts bring this information to the next meeting.</li> <li>○ Deputy Secretary Samples said that DHHR is desperate for a solution, and that losing 290 CPS workers is not an option.</li> <li>○ Rita ensured that will not be the case and asked DHHR leadership to attend the next meeting. She added that the board is willing to work out a compromise.</li> <li>○ Deputy Secretary Samples said Cammie Chapman has been involved and asked if there could be a discussion held prior to the board meeting.</li> <li>○ Rita asked that Commissioner Watts reach via phone to discuss. <ul style="list-style-type: none"> <li>▪ <b>ACTION ITEM: Commissioner Watts will contact Rita Brown to discuss the issue of expiring licenses for CPS workers.</b></li> </ul> </li> <li>○ Betty asked that DHHR keep the legislature informed. She added that Secretary Crouch brought the licensing issue to legislator's attention and they are likely to act if needed. <ul style="list-style-type: none"> <li>▪ Deputy Secretary Samples reassured the group that DHHR is diligent in keeping legislators informed.</li> </ul> </li> </ul> |
| 6.     | <p>2019 Regular Legislative Session</p> <ul style="list-style-type: none"> <li>• Deputy Secretary Samples said a bill DHHR has introduced will streamline centralized intake efforts. He noted that, currently, the only way to report child neglect and abuse is via telephone, and DHHR would like to open that up to other means. He said that DHHR does not anticipate objections.</li> <li>• Deputy Secretary Samples said DHHR has asked for a 3% salary increase for all child welfare positions in addition to the governor's increase.</li> <li>• Deputy Secretary Samples said DHHR is addressing the issue of parents being punished for using medication-assisted treatment (MAT).</li> <li>• Deputy Secretary Samples said DHHR is reviewing out-of-state placements to work toward a solution.</li> <li>• Deputy Secretary Samples said the MCO foster care transition will be introduced.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |



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|        | <ul style="list-style-type: none"> <li>• Betty mentioned that at the last collaborative meeting, DHHR stated there is a \$64 million shortage for child welfare. She asked for more information so she is able to advocate.               <ul style="list-style-type: none"> <li>○ Deputy Secretary Samples said the budget bill is a difficult bill to understand, but DHHR has broken down trend lines over the past six years to project the budget. He noted there will be a budget presentation to the House and Senate. He shared that the increase in children taken into custody has caused the increase in financial need.</li> <li>○ Betty asked for budget documentation as soon as possible.                   <ul style="list-style-type: none"> <li>▪ Deputy Secretary Samples agreed to provide budget documentation.</li> </ul> </li> </ul> </li> </ul> |
| 7.     | Open Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 8.     | Next Steps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |